SHANGHAI SEMINAR SERIES

NOVEMBER 2013 Call for Proposals

The Wisconsin China Initiative is pleased to announce the third round of the Shanghai Seminar Series. An activity of the UW-Madison Shanghai Innovation Office, these gatherings will provide an opportunity for UW-Madison faculty to travel to Shanghai to host seminars for colleagues from across China as well as from Greater China, Japan, Korea, and beyond.

The series is designed to encourage both new and ongoing scholarly collaborations between UW-Madison faculty and their counterparts at universities in East Asia.

We are calling for proposals for 2014-15 and can fund up to four seminars.

Please send proposals (2-3 pages plus a preliminary budget) as an email attachment to Laurie Dennis, Associate Director of the Wisconsin China Initiative, by Monday, March 3, 2014. Please see the notes below for details. The evaluation committee will make a decision by Friday, late April/early May.

In preparing proposals, please consider the following general principles:

- Topics should be relevant and appealing to an East Asian audience.
- Preference will be given to conferences held in the Shanghai region with an institutional co-host.
- Leadership teams should have at least one UW-Madison faculty member; two (or a faculty member and a graduate student) are also an option.
- One of the seminar leaders should be an affiliate of the Center for East Asian Studies in proposals involving the humanities, arts, and social sciences.
- Interdisciplinary proposals are encouraged.
- The seminar should result in a product, which may be a publication or a substantial website, or proposals for specific research collaborations.
- Budget request should be for no more than $7,500.
- Seminar leaders who have access to potential matching funds are expected to apply for them.
- Funding should be used by May 2015.
NOTES:

The UW-Madison Shanghai Innovation Office can be used for Shanghai Seminars activities, either as the site for an opening or closing reception, or for small (8-10 person) workshops. The office is located in a research park in the Minhang District of suburban Shanghai, across the street from the main campuses of Shanghai Jiao Tong University and East China Normal University.

Seminar funds should cover airfare as well as lodging and food for 3-4 nights for up to two seminar leaders. There is flexibility to cover additional leader expenses such as local travel depending on the nature of the event. The Seminar budget can also be used for catering, at an expected amount of $1500 – 2,000 under ordinary circumstances, along with materials and costs related to a final product, such as a website or report. The Seminar director would have the discretion of designing a budget that uses funds for translators, other staffing needs, Seminar field trips, or travel money for non-UW invitees.

Applicants will be encouraged to work with an institutional partner in China or East Asia to match funds and co-host a conference, so as to cover costs for inviting Chinese participants, reserving conference spaces, holding conference field trips, etc.

The proposal should be approximately 2-3 pages plus a separate budget page, and contain the following:
1. The title and focus of the seminar
2. The names of seminar leaders and a brief statement of qualifications and (if more than one) an explanation of the strengths they offer as a team.
3. An explanation of the importance of the topic and how the issues it addresses would be of significant interest to colleagues in China and other parts of East Asia.
4. An explanation of how the topic relates to the work of the proposed seminar leaders and how the seminar will affect that work.
5. A description of the format of the seminar.
6. Expected location of the seminar.
7. Information regarding potential attendees and intended audience.
8. Description of any product or result that will come out of the seminar (printed or online publication, for example, or collaborations for joint research).
9. Information regarding any potential matching funds or partner institutions.
10. A draft budget (see the attached sample).

SAMPLE BUDGET (actual expenses subject to standard State of Wisconsin rules):

<table>
<thead>
<tr>
<th>Item</th>
<th>Approximate cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare for faculty lead:</td>
<td>$2,000</td>
</tr>
<tr>
<td>Airfare for co-lead (or graduate student)</td>
<td>$2,000</td>
</tr>
<tr>
<td>Lodging and meals for UW attendees</td>
<td>$311 per day for 4 days for two UW participants = $2,488 (This is the state maximum for Shanghai)</td>
</tr>
<tr>
<td>Taxi from airport in Shanghai, bus ride to Ohare, etc.</td>
<td>150 x 2 = 300</td>
</tr>
<tr>
<td>Visa applications and other materials and fees</td>
<td>$500</td>
</tr>
<tr>
<td>Matching funds from partner university to cover costs of facilities, translators, banquets, etc.</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,288</strong></td>
</tr>
</tbody>
</table>

Please send the completed application as an email attachment to Laurie Dennis, ldennis@international.wisc.edu by **Monday, March 3, 2014**. The selection committee will make a decision by late April/early May 2014.